

**NOTICE OF REGULAR COUNCIL MEETING  
CITY OF PANORAMA VILLAGE, TEXAS**

STATE OF TEXAS                    )  
COUNTY OF MONTGOMERY        )  
CITY OF PANORAMA VILLAGE     )

NOTICE IS HEREBY GIVEN that a regular meeting of the City Council of the City of Panorama Village, Texas, was held on January 7, 2020 at 6 PM, located at 99 Hiwon Drive, Panorama Village, Texas for considering and, if deemed advisable by the City Council, action upon the following:

Present to-wit:

Lynn Scott	Mayor
Ted Nichols	Mayor Pro Tem
Doug McEntire	Councilmember
Clint Fowler	Councilmember
Joe Watson	Councilmember
Royce Engler	Councilmember
Larry Foerster	City Attorney

1. Call to order made by Mayor Lynn Scott.
2. Roll Call made by Lisa Evans, City Secretary. Mayor Lynn Scott lead the Pledge of Allegiance to the United States and Texas Flags, and called for a Moment of Silence:  
"I Pledge Allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all. Honor the Texas Flag. I pledge allegiance to thee Texas; one state under God, one and indivisible".
3. Approval of minutes of the previous meeting; take action as deemed necessary. A motion made by Councilmember Royce Engler to approve minutes of the previous meeting seconded by Councilmember Joe Watson, voted and carried unanimously.
4. Review and approve the City of Panorama Village September 30, 2019 Financial Audit presented by Mike Brooks, CPA; take action as deemed necessary. A motion made by Mayor Pro Tem Ted Nichols to approve the City of Panorama Village September 30, 2019 Financial Audit presented by Mike Brooks, CPA, seconded by Councilmember Royce Engler, voted and carried unanimously.
5. Hear comments from Citizens; take action as deemed necessary.
  1. Marilyn Noel, of 18 Amhurst, addressing the Mayor and City Council on how the City Utility workers handled a water leak in the easement and feels that they damaged her property and sprinkler system; take action as deemed necessary. Mayor Pro Tem Ted Nichols stated that he would look into the situation.
6. Hear reports of Chief of Police and Utility Supervisor; take action as deemed necessary.
  1. John Demel explained to Mr. Williams Heugel about the sink hole issue on Orinda Dr. This is a project that will have to be contracted out. Still trying to get bids to do the job.

Chief Tracy Hudgins reported 79 calls for service, 13 verbal warnings, 3 written warnings, 10 citations issued, 10 total traffic charges, 0 arrests, 70 extra patrols, and 2,477 miles driven for the month.

John Demel reported on the water well production- Well #1, had 0 gallons pumped with a flow rate of 0; Well #2, had 0 gallons pumped with a flow rate of 0; Well #3 pumped 0 gallons with a

flow rate of 0; and Catahoula Well #4 pumped 6,994,000 with a flow rate of 2,143. Water usage report had a daily average 226,000 a single maximum of 251,000 and a monthly total of 6,994,000. Effluent flows through Waste Water Treatment Plant had a daily average of 204,000, a single maximum of 229,000, with a total of 6,309,000 for the month. Total rain fall was 2.3 inches. Effluent Pumpage- Golf Course Irrigation was at a single day maximum 0, a daily average of 0 with a total of 0 for the month. Well on the Tee Box at 21 had no usage.

7. Engineering Report on City projects; take action as deemed necessary.

Travis Walker, with Bleyl Engineering reported that the Ground Water Reduction- Phase I and II of the Catahoula Water Well Plant are complete and the well and plant are operational. Conroe Connection Phase is complete and operational but not in service due to temperature issues. Bleyl is coordinating to update exhibits for both entities to agree upon the location while the Conroe Attorney is reviewing the current agreement. Conroe responded that they believe it is reasonable for Conroe to pay half (\$76,850) for the cart barn building. Mayor Scott responded to the City with a letter on November 8<sup>th</sup>. Bleyl has not heard from Conroe since this letter.

Miscellaneous Projects- Hurricane Harvey-FEMA- FEMA has recommended adding the retention pond across hole 23 to this FEMA application. Coordination with FEMA is ongoing. Bleyl met with the City and FEMA to discuss the proposed sedimentation pond crossing the 23<sup>rd</sup> fairway on February 11<sup>th</sup> and had a conference call with both parties February 21<sup>st</sup>. Based on these discussions, Bleyl looked into the necessity for hydraulic and hydrologic study of Stewart Creek. It was determined that the study would be required. The study qualifies for the 90/10 cost share with FEMA and TDEM.

Bleyl began the study for the situation pond in July. Environmental information and survey information have been received. The Environmental recommended preliminary coordination with the Army Corps of Engineers. Mayor Scott and Bleyl met with the Army Corps of Engineers in Galveston on November 6<sup>th</sup>. The Acting Deputy Director provided her recommendations on how to proceed with the sedimentation pond in-line with the creek. Bleyl is continuing the design based on this information. The Project is anticipated to be ready to bid in March 2020.

TCEQ Storm Water Management Program - Bleyl met with Mayor Pro-Tem Nichols, John Demel and Utility Staff to conduct the required annual meeting for the SWMP. Information on the City's website is being updated, along with the required notifications to the TCEQ of the meeting. The TCEQ has requested revisions to the SWMP. These revisions will be submitted to the TCEQ.

TDEM HMGP Application – Bleyl has resubmitted an application requesting funding to perform drainage improvements throughout the City. This is a similar application that was submitted last year in which the City was given an “alternate project” designation. Bleyl discussed the drainage issues as a result of Harvey in this application hoping to receive funding. Funding for this project would be a 75/25 split if accepted. The request for additional information has been fulfilled. Nothing new at this time.

Request for Will-Serve Letter – Councilmember Royce Engler was contacted by L2Engineering regarding the 4-acre tract on I-45 South of Panorama Drive, to the east of Lakeway St. Their client is looking at subdividing the tract into 3-4 tracts to develop a restaurant, gas station, small hotel, or something of similar nature. They have requested a letter from Panorama stating that the City is willing and able to serve the parcel. Bleyl can provide a letter to this effect, if the City Council wishes to issue the will-serve letter. The potential developer is now looking to move forward with the project towards the end of 2019. No Update has been received as of the first week of January 2020.

8. Hear report of the Panorama Golf Club; take action as deemed necessary.
  1. Scott Atkinson reporting the financial status of the Panorama golf Course; take action as deemed necessary. Scott reported for the month of November that the Panorama Golf Club had a total revenue of \$126,886 of which \$38,877 in member dues and \$50,451 in Food and Beverage.
  2. Mayor announced a meeting January 23, 2020 at 6 PM to go over Golf Club Quarterly Report.
  
9. Hear report of Planning & Zoning Committee; take action as deemed necessary. Royce Engler reported there was a total of 10 permits issued, 2 air and Heat, 2 water heater, 1 fence, 1 roof, 1 drainage, 1 gas line, 1 generator, and 1 covered patio. Mr. Engler also reported that one construction permit has been approved and is pending a sealed drainage plan from the engineer.
  
10. Old Business
  1. N/A
  
11. New Business
  1. Consider Ordinance calling an election for May 02, 2020, for the election of Mayor and Council positions 2, 4; approving an election services agreement with the Montgomery Council elections administrator to conduct early voting and election day voting for the city; approving the City Hall for the election day polling location; and making provisions for the conduct thereof and resolving other matters incident and related thereto; take action as deemed necessary. A motion made by Councilmember Clint Fowler approving an Ordinance calling an election for May 02, 2020 for the election of Mayor and Council Positions 2,4; approving an election services agreement with the Montgomery Council elections administrator to conduct early voting and election day voting for the City; approving the City Hall for the election day Polling location; and making provisions for the conduct thereof and resolving other matters incident and related thereto, seconded by Councilmember Joe Watson, voted and carried unanimously.
  2. Consider approving a Joint Election Agreement with Montgomery County by its County Elections Officer, Suzie Harvey for the purpose of sharing election equipment, election officials, precinct polling locations, and electronic voting equipment where appropriate; take action as deemed necessary. A motion made by Councilmember Clint Fowler to approve Joint Election Agreement with Montgomery County by its County Elections Officer, Suzie Harvey for the purpose of sharing election equipment, election officials, precinct polling locations, and electronic voting equipment where appropriate, seconded by Mayor Pro Tem Ted Nichols, voted and carried out unanimously.
  3. Review bids for ADA lift for disabled persons to enter the pool; take action as deemed necessary. Councilmember Joe Watson was asked to research and get bids for the whole cost of the ADA Lift plus installation.
  4. Review and discussion on enforcing the Solid Waste Ordinance, such as violations of time limits for leaving carts on streets and charge for improper storage; take action as deemed necessary. Councilmember Doug McEntire went over the storage guidelines and time limits for leaving carts at the road. He also discussed the penalties for violating the ordinance and warnings will be issued before being fined.
  5. Review and discussion on a possible grant to purchase approximately five (5) radar signs to be placed in various areas in the city; take action as deemed necessary. The Mayor briefed the Councilmembers on his research on how effective the radar signs are in other cities. The Mayor asked the council to agree on purchasing at least two for the city. The Councilmembers asked about the grant. The Mayor stated that it would take too long to get the money. Larry Foerster, City Attorney stated that the Agenda says to purchase by a possible grant. The Mayor replied that he would just buy them anyway in which the City Attorney suggested that he doesn't do that and bring it back to council to vote on.
  6. Discussion on articles requested by City Officials to be placed in "The Voice", which are not getting posted; take action as deemed necessary. Mayor Pro Tem Ted Nichols spoke with Mr. Lamons and he requested all articles need to be posted by the 15<sup>th</sup>.
  7. Adjourn into executive session to discuss matters as authorized by Texas Government Code, Personnel Matters, Section 551.074; take action as deemed necessary. A motion made by

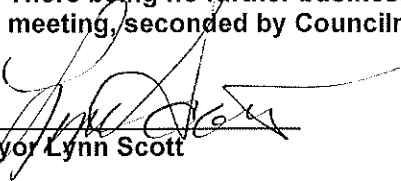
Councilmember Clint Fowler to Adjourn into executive session to discuss matters as authorized by Texas Government Code, Personnel Matters, Section 551.074, seconded by Councilmember Royce Engler, voted and carried unanimously.

8. Reconvene into meeting to discuss matters as authorized by Texas Government Code, Personnel Matters, Section 551.074; take action as deemed necessary. No action.

12. Approval of Expenditures and review of Budget; take action as deemed necessary. A motion made by Mayor Pro Tem Ted Nichols to approve expenditures and review of budget, seconded by Councilmember Royce Engler, voted, and carried unanimously.

13. Hear Announcements concerning items of community interest from the Mayor, Councilmembers, and City Staff for which no action will be taken.

14. There being no further business, a motion was requested by Councilmember Clint Fowler to adjourn meeting, seconded by Councilmember Joe Watson, voted, and carried unanimously.

  
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Mayor Lynn Scott

ATTEST:

  
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Lisa Evans, City Secretary