

**NOTICE OF REGULAR COUNCIL MEETING
CITY OF PANORAMA VILLAGE, TEXAS**

STATE OF TEXAS)
COUNTY OF MONTGOMERY)
CITY OF PANORAMA VILLAGE)

NOTICE TO THE PUBLIC: The Governor of Texas has issued an executive Order with guidelines for the temporary suspension of certain portions of the Texas Open Meetings Act in order to avoid gatherings of more than 10 people during the COVID-19 virus pandemic. As a result, persons wishing to monitor the meeting of the Panorama Village City Council may do so via a toll-free number. City Council members will be able to participate in the meeting via telephone conference.

NOTICE IS HEREBY GIVEN that a regular meeting of the City Council of the City of Panorama Village, Texas, was held on September 1, 2020 at 6PM, located at 99 Hiwon Drive, Panorama Village, Texas by TELECONFERENCE for the purpose considering the following item of business:

Present to-wit:

Lynn Scott	Mayor
Ted Nichols	Mayor Pro Tem
Doug McEntire	Councilmember
Joe Watson	Councilmember
Clint Fowler	Councilmember
Royce Engler	Councilmember
Larry Foerster	City Attorney

1. Call to order made by Mayor Lynn Scott.
2. Roll Call made by Lisa Evans, City Secretary. Mayor Lynn Scott called for a Moment of Silence.
3. Approval of minutes of the previous meeting; take action as deemed necessary. A motion made by Mayor Pro Tem Ted Nichols to approve minutes of the previous meeting seconded by Councilmember Clint Fowler, voted and carried unanimously.
4. Hear comments from Citizens; take action as deemed necessary. N/A
5. Hear reports of Chief of Police and Utility Supervisor; take action as deemed necessary.

Chief Tracy Hudgins reported 165 calls for service, 10 warnings, 6 citations issued, 6 total traffic charges, 2 arrests, 111 extra patrols, and 3585 miles driven for the month.

Utility Report on file for review.

6. Engineering Report on City projects; take action as deemed necessary.

Travis Walker, with Bleyl Engineering reported that the Ground Water Reduction- 90% plans have been reviewed by Conroe, and provided to Panorama for their comments.

Hurricane Harvey-FEMA- FEMA has recommended adding the retention pond across hole 23 to this FEMA application. Coordination with FEMA is ongoing. Bleyl met with the City and FEMA to discuss the proposed sedimentation pond crossing the 23rd fairway on February 11th and had a conference call with both parties February 21st. Based on these discussions, Bleyl looked into the necessity for hydraulic and hydrologic study of Stewart Creek. It was determined that the study would be required. The study qualifies for the 90/10 cost share with FEMA and TDEM.

Bleyl began the study for the situation pond in July. Environmental information and survey information have been received. The Environmental recommended preliminary coordination with the Army Corps of Engineers. Mayor Scott and Bleyl met with the Army Corps of Engineers in Galveston on November 6th. The Acting Deputy Director provided her recommendations on how to proceed with the sedimentation pond in-line with the creek. Bleyl met with Mayor Scott and Steve Gilley on January 16th to review the proposed layout of the pond and walk the site to discuss details of the project. Coordination on the access road material, and which route is being coordinated with the City and Golf Course prior to continuing design. Mayor Scott has coordinated with the city and Golf Course prior to continuing design. Mayor Scott has coordinated with adjacent property owners on access easement routing. The project was submitted to the Army Corps in July. We are awaiting their comments. The 45-day comment period has expired for the Army Corps, therefore the project is "authorized by default". Bleyl is finalizing the bidding package to present to City staff the month prior to bidding.

TDEM HMGP Application – Bleyl has resubmitted an application requesting funding to perform drainage improvements throughout the City. This is a similar application that was submitted last year in which the City was given an "alternate project" designation. Bleyl discussed the drainage issues as a result of Harvey in this application hoping to receive funding. Funding for this project would be a 75/25 split if accepted. The request for additional information has been fulfilled. The Army Corps reached out to Bleyl in late June asking for information that they misplaced. The information was provided. No further updates.

Request for Will-Serve Letter – Councilmember Royce Engler was contacted by L2Engineering regarding the 4-acre tract on I-45 South of Panorama Drive, to the east of Lakeway St. Their client is looking at subdividing the tract into 3-4 tracts to develop a restaurant, gas station, small hotel, or something of similar nature. They have requested a letter from Panorama stating that the City is willing and able to serve the parcel. Bleyl can provide a letter to this effect, if the City Council wishes to issue the will-serve letter. L2Engineering informed Bleyl last week that their potential client is no longer planning to develop the tract.

5-year Plan-Facilities Inventory and Proposed Utility Action Plan

At the February Meeting, A proposed action plan was discussed. Bleyl was asked to prepare a proposal to assess the current City Utilities and provide a plan of action for rehabilitating the facilities. I have attached a Draft copy of the previous 5-year plan that Bleyl worked on in 2016. Bleyl recommends reviewing this with City Staff and discussing a heading for how the City wishes to update the plan prior to finalizing a proposal. Bleyl met with City Staff to inspect existing Sewer Plant and Water Plant Electrical Facilities. Bleyl is coordinating with the electrical engineering on budgetary numbers for replacement items. Budgetary numbers on the electrical replacements will be provided.

7. Hear report of the Panorama Golf Club; take action as deemed necessary.

Scott Atkinson reported for the month of August that the Panorama Golf Club member dues were \$44,350 and Food and Beverage had a revenue of \$29,593.19. The total revenue for the club was \$145,544. Scott also announced the member dues for the fiscal year total to \$435,350.78 and we budgeted for 360,000. Scott also announced new hours for the club and are hoping to open fully back up in December.

8. Hear report of Planning & Zoning Committee; take action as deemed necessary. Royce Engler reported Planning and Zoning had 4 generator permits, 4 heating and A/C, 2 Window replacements, 3 patio, 2 plumbing, and 1 solar permit, for a total of 17 permits for the month of August.
 1. Review and consider a 300 sq. ft. variance request for new home construction on Lot 89 Panorama Drive; take Action as deemed necessary. A motion made by Councilmember Clint Fowler to approve 300 sq. ft. variance request for new home construction on Lot 89 Panorama Drive, seconded by Mayor Pro Tem Ted Nichols, voted and carried unanimously.
 2. Review and consider a rear building line variance request to install a swimming pool on Lot 22 Blush Hill; take action as deemed necessary. A motion made Councilmember Doug McEntire to approve rear building line variance request to install a swimming pool on Lot 22 Blush Hill, seconded by Mayor Pro Tem Ted Nichols, voted and carried unanimously.

9. Old Business

1. Update on Cart Barn construction; take action as deemed necessary. Mayor briefly spoke about the two bids he received for the Cart Barn. James Clark was the lower bidder. He was asked to come to Planning and Zoning and discovered he did not pick up the new corrected bid package. The Higher bidder is willing to step aside and give to the lower bidder Mr. Clark as a change order. The Mayor asked for Larry Forester's recommendation. Mr. Foerster stated the City can accept James Clarks original bid with an add on for the electrical work. Mayor will get the Change order in writing.

10. New Business

1. Consider and approve the 2020-2021 City of Panorama Village Budget; take action as deemed necessary. A motion made by Mayor Pro Tem Ted Nichols to approve the 2020-2021 City of Panorama Village Budget, seconded by Councilmember Joe Watson, voted and carried unanimously.
2. Consider and approve the 2020-2021 Panorama Golf Club Budget; take action as deemed necessary. A motion made by Mayor Pro Tem Ted Nichols to approve the 2020-2021 City of Panorama Village Budget, seconded by Councilmember Doug McEntire, voted and carried unanimously.
3. Consider, Adopt, and Set by Order/Resolution the 2020 Ad Valorem Tax Rate for Maintenance and Operation, \$.5140/\$100; take action as deemed necessary. A motion made by Mayor Pro Tem Ted Nichols to Adopt, and Set by Order/Resolution the 2020 Ad Valorem Tax Rate for Maintenance and Operation, \$.5140/\$100, seconded by Councilmember Royce Engler, voted and carried unanimously.
4. Consider, Adopt, and Set by Order/Resolution the 2020 Ad Valorem Tax Rate for Dept Service, \$.1592/\$100; take action as deemed necessary. A motion made by Mayor Pro Tem Ted Nichols to Adopt, and Set by Order/Resolution the 2020 Ad Valorem Tax Rate for Dept Service, \$.1592/\$100, seconded by Councilmember Joe Watson, voted and carried unanimously.

I, Ted Nichols, move that the property tax rate be increased by the adoption of a tax rate of \$.6732/\$100, which is effectively a 3.33% increase in the rate, seconded by Councilmember Royce Engler, voted, and carried unanimously.

11. Approval of Expenditures and review of Budget; take action as deemed necessary. A motion made by Mayor Pro Tem Ted Nichols to approve expenditures and review of budget, seconded by Councilmember Royce Engler, voted, and carried unanimously.
12. Hear Announcements concerning items of community interest from the Mayor, Councilmembers, and City Staff for which no action will be taken.
13. There being no further business, a motion was requested by Councilmember Clint Fowler to adjourn meeting, seconded by Mayor Pro Tem Ted Nichols, voted, and carried unanimously.



Mayor Lynn Scott

ATTEST:



Lisa Evans, City Secretary